

## 2023 State Latin Forum

March 30th-April 1st, Orlando Wyndham

### Registration Instructions

This is a rather lengthy message with a lot of information; please read it thoroughly, as there are several special notes and changes for this year. If you have any questions, please do not hesitate to contact us at [registrar@fjcl.org](mailto:registrar@fjcl.org).

#### Please note the deadlines:

- 1 March

- Email registration materials to registrar
- Mail/Postmark registration check to Financial Director
- Hotel must receive first night's payment and rooming list
- Additional delegate registration (optional)
- Ludi packets due (Google Drive link)

- 9 March

- Late registration accepted with \$50 fee

- 11 March

- Email pre-judged contests via Google Forms

- 30 March

- Hotel requires balance to be paid before or upon arrival

There are four documents and one link that relate specifically to State Registration.

### **Step 1: Read the 2023 State Packet 1 Rules and Registration Information.**

This document contains the **rules and registration information** for State Forum, including **deadlines** and mailing addresses. This is your main to do list. Please read this document carefully, particularly the information which has been added about non-competitive, additional delegates. \*\*If you have a question, check here first! ☐\*\*

### **Step 2: Fill out and submit the 2023 State Online Registration Form.**

[fjcl.org/registerforstate](http://fjcl.org/registerforstate)

This will be used to register the following information: Sponsor Information, Chaperone Information, Certamen, and Ludi (including Open Certamen and Agon). Please click on the link and progress through the form. Further instructions appear on the form itself. We have found that this has helped to make registration easier and more streamlined for all involved. Once you have filled this out, we know to expect you at Forum.

### **Step 3: Open and fill out the 2023 State Packet 2 Delegate Registration Forms and Discipline Forms.**

This document requires you to use Microsoft Word. It is a protected document, which means that you can only make changes in the specified form fields. Because this is a protected document, you will NOT be able to use your mouse to select any text which is not part of a form field (the highlighted areas). The easiest way to navigate through the document is to use the TAB key. You must completely fill out the registration forms in order to compete at State. After you have entered the necessary information, print the document. This will

ensure that all the fields auto-populate. Finally, use the save as command to rename the Word document with your school's name.

**Step 4: Email delegate forms to [Registrar@fjcl.org](mailto:Registrar@fjcl.org).**

E-mail the electronic version in **Word** format to me no later than the deadline of **March 1st**. **Special note about contests:** Each student may compete in only two contests (not counting Certamen and Ludi/Olympika). This means that each student may register for two academic tests, an academic test and a costume/oral, or an academic test and a project. If a student enters more than two contests, **ONLY** the two listed on his/her official registration will count; the other contest(s) will be disqualified. The Registration Form only allows you to enter two contest numbers for this reason! [The only exception to the two contest rule is a student taking the Academic Decathlon or the Greek Language tests, because these tests do not count for Sweepstakes points.] These rules may not be the same as your Regional rules, so if you have any questions, please contact us [registrar@fjcl.org](mailto:registrar@fjcl.org).

**Step 5: Complete and submit the 2023 State Packet 3 Hotel Registration Form.**

This document contains the necessary information for reserving your rooms at the hotel. Please pay careful attention to the hotel's deadline of **March 1st**. If you have any trouble with the deadline, please contact the hotel. Make sure to follow up with the hotel prior to State in order to ensure that reservations and payment have been received.

**Step 6: (Optional): 2023 State Packet 4, Additional Delegate Registration**

Refer to page 2 of the Rules and Registration Information document for an explanation of the Additional Delegates. These registrations should be submitted via email to the registrar by the deadline of **March 1st.**

**Special note for Regional Certamen Winners:** Although the winners of each Region's Certamen tournament automatically qualify to compete at State, it is still necessary for the winners to submit a Certamen Registration through the online form so that the Certamen Chair knows how many teams to expect.

**The following information will be posted on the FJCL website (FJCL.org):**

### **2023 State Academics and Sweepstakes Information**

Detailed information about level of Latin AND student eligibility. This also lists the Academic contests offered at State and explains how points are awarded for Sweepstakes. Please read it carefully.

### **2023 State Orals and Costumes Information**

The rules for costumes, declamations, dramatic interpretations, and orations are found [here](#). You will find links to the passages in the State Forum section of the FJCL.org website.

### **2023 State Projects Information**

The rules for the various project categories, including pre-judged projects are listed [here](#). Please note: At State, a Project counts as one of a student's competitive contests; s/he may not submit a project AND take two tests. If that happens, whichever contest is not listed on the school registration form will be disqualified.

### **Special note about Pre-Judged Contests**

The deadline for the pre-judged contests is March 11, 2023. There will be no late registration for pre-judged projects and no late submission will be accepted. Additionally, electronic submissions must be accessible to the Project Chairs by the deadline (e.g. the settings of URL links to cloud storage should be adjusted to “Anyone with the link can view”).

### **2023 Florida Junior Classical League Scholarship Application**

Information and application for the FJCL Scholarship can be found on the FJCL website here [FJCL.org/scholarships](https://www.fjcl.org/scholarships). Deadline is the same as state registration.

### **2023 Mama G NJCL Packet Scholarship aApplication**

Information and application for the Mama G NJCL Packet Scholarship can be found on the FJCL website here [FJCL.org/scholarships](https://www.fjcl.org/scholarships).

As always, please do not hesitate to contact me with any questions. E-mail is the quickest and easiest way to reach me. Please check with other schools in your region to ensure that they have also received this e-mail or have seen this post on FJCL.org.

Kind Regards,

[Kristen Kenney Youngblood and Kyle H. McGimsey](#)

[FJCL Registrars](#)